MEMORANDUM OF RECORD

SUBJECT: Staff Meeting Minutes for May 30, 2000

LITTON INTEGRATED SYSTEMS CORPORATION (LISC) EARNED VALUE MANAGEMENT SYSTEM (EVMS) PROCESS REVIEW. On May 23, 2000, representatives of the DCMA EVMS Center, visited the Litton Integrated Systems Corp. in Woodland Hills, CA. to assess the corporation's EAC processes, re-baseline activity, and approach to the use of EVMS to manage the H-1 Integrated Avionics Systems (IAS) purchase order activity. The LISC activity is a major subcontract effort to Bell Helicopter Textron Inc. (BHTI). This review was initiated because of questions regarding the estimated cost at completion brought about by a disparity between costs reported by LISC and BHTI for the IAS. Representatives of NAVAIR and DCMC Litton also participated in the review. Several issues were identified to the supplier for resolution and a follow-on visit to BHTI is scheduled for June 2000.

DCMA'S SUPPLIER INFORMATION SERVICE @ DSCP. In support of Defense Support Center, Philadelphia's Acquisition & Logistics Reform Week, May 22-26, 2000, DCMA-OCS presented a Supplier Information Service overview. The overview described DCMA's Service, identified the types of supplier information residing in the database, explaining where and how to access the Service. DCMA is able to present meaningful and useful information to the DoD Buying Community to make well-informed acquisition decisions via the Internet. Customers will be provided access to the Service fall 2000.

DCMA EMPLOYEES RECEIVE CERTIFIED PROFESSIONAL CONTRACT MANAGER (CPCM) DESIGNATIONS. Four DCMA employees have recently attained the designation of CPCM from the National Contract Management Association. This designation recognizes employees who have achieved a broad experience base, educational requirements, as well as passing the six-hour CPCM exam. The employees, who are from the DCMA Hqs Contract Business Operations team and a Contracts SFA from Cleveland, passed the exam given at the NCMA World Congress in April in an automated version of the test. The DCMA contract specialist from the Cost and Pricing group achieved the highest score attained for the CPCM exam given on that date.

DCMA MEETING WITH THE ARMY - RECOVERY AUDIT PROGRAM. The Deputy Director and a Contract Specialist from the Contract Financing and Payments, Contract Business Operations at DCMC Headquarters met with the Director and an Operations Research Analyst from the Department of the Army, DASA (FO), Finance and Accounting Oversight Division at the Pentagon on May 25, 2000 regarding DCMA support on the congressionally mandated recovery audit program legislated by the Government Waste Corrections Act of 1999, H. R. 1827. This pilot program will be led by TACOM, Detroit, MI and will involve hiring a contractor to identify potential overpayments by DFAS.

DEFENSE CONTRACT MANAGEMENT SIKORSKY AIRCRAFT ACQUISITION & LOGISTICS REFORM FIELD ACTIVITY DAY. Defense Contract Management (DCM) Sikorsky Aircraft held its Acquisition & Logistics Reform Field Activity Day on May 23, 2000 at the Sikorsky Aircraft facility in Shelton, CT. Opening and closing remarks were given by Captain Hough, USN, DCM Sikorsky Aircraft Commander. Mr. Dean Borgman, Sikorsky Aircraft Corporation President, spoke about Sikorsky in the 21st Century. Other presentations included the H60 Helicopters Program Manager's view of Acquisition & Logistics Reform,

Spare Parts & Commercialization, and E-Business at Sikorsky. Ms. Stephanie Strohbeck, CMI Center Director, spoke about Achieving Civil Military Integration. All presentations were informative and well received by the DCM and Sikorsky Aircraft Corporation audience.

APPROVED:

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